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**IMMEDIATE OPENING – FULL TIME POSITION**  
**• Technical Marketing Coordinator •**

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**General Company Information:**

DTI is the world leader in solid state, high voltage electronics, and the developer and marketer of the PowerMod™ line of high power pulse modulators, DC power supplies and control systems. Selected twice by R&D Magazine as one of the 100 most significant products of the year, PowerMod™ systems are available in a wide range of voltage, current, and performance configurations. DTI also applies its broad base in engineering and physics to consulting on specific engineering and development requirements.

Please take a few moments to browse our site and learn about our unique technology, and how our products are being used in high power applications world wide: [www.divtecs.com](http://www.divtecs.com)

Diversified Technologies, Inc. (DTI) is seeking a **Technical Marketing Coordinator** to join the sales and marketing team of a fast growing, high technology business. This is a perfect opportunity for a degreed engineer looking to work within sales and marketing environment in a high paced organization.

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**Responsibilities:**

- Maintain and monitor DTI's Salesforce™ database of customers and opportunities.
- Coordinate internal responses to customer inquiries.
- Maintain DTI's sales forecasts and strategic marketing plans
- Develop and maintain a cost database to support proposal pricing.
- Ability to prioritize multiple projects and works well under pressure
- Support proposal, technical paper, and report preparation activities.
- Prepare for and attend conferences / tradeshow, and monitor follow-up activities.

**Requirements:**

- Excellent communication, organization, and interpersonal relationship skills.
- Proficiency in MS Word, Excel, and Powerpoint.
- Salesforce™ or other CRM software experience a plus.
- Strong interest in Engineering and Physics research and applications.
- B.A. / B.S. minimum in Engineering/Physics, Marketing, or Business.
- US Citizenship required.

**Excellent benefit program:**

Insurance: Health, dental, life, disability, 401K, tuition reimbursement. Leave & Holidays: paid holidays, sick and 15 days of vacation beginning the first year.

DTI is an equal opportunity employer and considers qualified applicants for employment without regard to race, gender, age, color, religion, disability, veteran's status, sexual orientation, or any other protected factor.

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**Contact Information:**

Send resumes to [jobs@divtecs.com](mailto:jobs@divtecs.com) or fax resumes to 781.275.6081  
Diversified Technologies, Inc., 35 Wiggins Avenue, Bedford, MA 01730